**West Lancashire 3 Tier Forum**

**Membership**

The current membership of the West Lancashire Three Tier Forum is:

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| Lancashire County Council  County Councillor T Aldridge  County Councillor M Barron  County Councillor C Dereli  County Councillor J Fillis  County Councillor J Gibson  County Councillor N Hennessy  County Councillor D O'Toole  County Councillor D Westley | West Lancashire Borough Council  Councillor I Ashcroft  Councillor R Bailey  Councillor R Bell  Councillor M Blake  Councillor A Fowler  Councillor N Furey  Councillor P Greenall  Councillor E Pope |

The Parish and Town Councils representative on the Forum is Councillor Margaret Sumner, Bickerstaffe Parish Council.

**Terms of Reference**

* The Forums are joint business meetings of County/District/Parish Councillors.
* The membership of each Forum will be all local County Councillors and an equal number of District Councillors appointed by the District Council, and one Parish/Town Council representative nominated from the Parish Councils within the District area. District Councils and the Parish Councils can nominate deputies.
* The Forums will discuss issues that are of joint interest across the three levels of local government in the area.
* Agenda items will focus on strategic issues relating to all local councils in the area; the Chair is responsible for agreeing the agenda and where issues are raised that do not fall within the remit of the Forum these will be dealt with via the appropriate mechanism.
* In respect of the service areas and joint working arrangements referred for consideration, the Forum will reach agreement by consensus, failing which the issue will be referred to the Leaders of the County Council and District Council to be resolved.
* The Forums are not formal committees of County, District or Parish Councils, therefore Access to Information provisions do not apply.
* The appointment of the Chair and Deputy Chair is the decision of the Forum and will take place annually after a full round of meetings. There is no requirement for the Chairperson to rotate between County and District, and the same Chair and Deputy can be re-elected. The P&TC rep can also be nominated for either role.
* Forums will meet 3 times a year.

(August 2014)